Minutes

The City of Elmore City will hold a Regular Council Meeting June 4, 2024 at 6:00pm at 104 S. Main St., Elmore City, Ok. located in the Community Center. The Agenda was posted on the front door of City Hall on June 3, 2024 at 6:00pm and on the front door of the Community Center.

1. Call to Order @ 6:00 pm
2. Roll Call Paula Beene *Present*

Nicolette Haner *Present*

Rhonda Theisen *Present*

Brandon Johnson *Present*

1. Discuss and/or take action on Consent Agenda: *All items under this consent agenda will be heard collectively unless opposition is presented, in which case the contested items will be considered, discussed and appropriate action taken separately.* 
   1. Minutes from May 7, 2024
   2. Purchases: General Fund 8074-8112, Meter 1502-1507, EMS 5519-5526, Cemetery 1301, Fire 2205-2207, Bail Bond 2102-2111, Grant, Payroll plus direct deposits –
   3. City Treasurer Statement

*Rhonda made motion to approve items in this consent agenda, Brandon – 2nd. Paula yes, Rhonda yes, Brandon yes.*

1. Discuss and/or take action on entering into Executive Session in accordance with 25 O.S. section 307 (B) (1) Regarding employment, hiring, firing, promotion, demotion, disciplining or resignation of Chris Looney for the position of Chief of Police. (2) Regarding employment, hiring, firing, promotion, demotion, disciplining, or resignation of Chris Looney for the position of Part Time Police Officer. (3) Regarding employment, hiring, firing, promotion, demotion, disciplining, or resignation of Paul Lott for the position of EMT.
   1. Adjourn to Executive Session *Rhonda made motion to adjourn to Executive session, Paula – 2nd. Paula yes, Rhonda yes, Brandon yes.*
   2. Conduct Executive Session *Executive session conducted.*
   3. Adjourn from Executive Session *Bradon made motion to adjourn from Executive session, Paula – 2nd. Paula yes, Rhonda yes, Brandon yes.*
2. Discuss and/or take action on matters discussed during executive session.

*Chris Looney – Rhonda made motion to hire Chris Looney with 34% pay increase with backpay to May 7, 2024 along with signing a 12 month contract and on 9-3-2024 reevaluate for possible pay increase, Paula – 2nd. Paula yes, Rhonda yes, Brandon yes.*

*Paul Lott – Paula made motion to Terminate Paul Lott, Brandon – 2nd. Paula yes, Rhonda yes, Brandon yes.*

1. Discuss and/or take action on approving a move to make Amanda Bazor our insurance broker for health, dental, and vision insurance.

*Brandon made motion to approve moving to make Amanda Bazor our insurance broker for health, dental, and vision insurance, Paula – 2nd. Paula yes, Rhonda yes, Brandon yes.*

1. Discuss and/or take action on approving loan agreement for purchase of Ambulance in the amount of $315,948.75 plus banking fees. The remaining $105,316.25 will be funded by the Garvin County EMS Tax. This approval is for the EDA meeting to be able to get the loan to purchase the truck up front.

*Rhonda made motion to approve loan agreement for purchase of Ambulance in the amount of $315,949.00 (the loan agreement has the total rounded up to the next dollar), Paula – 2nd. Paula yes, Rhonda yes, Brandon yes.*

1. Discuss and/or take action on approving a budget amendment for General fund that is needed to transfer appropriations between line items.

*Rhonda made motion to approve budget amendment for General Fund that is needed to transfer appropriations between line items, Paula – 2nd. Paula yes, Rhonda yes, Brandon yes.*

1. Discuss and/or take action on approving a budget amendment for EMS Fund that is needed to increase budgeted revenues and expenses.

*Rhonda made motion to approve budget amendment for EMS Fund that is needed to increase budgeted revenues and expenses, Paula – 2nd. Paula yes, Rhonda yes, Brandon yes.*

1. Discuss fiscal year 2024-2025 Budget.

*No discussion.*

1. Discuss and/or take action on approving EMS donating the old Ford ambulance to Mid America Technology Center.

*According to attorney Lucas West the City needs to Declare that this Ambulance is a surplus, that there is no material marketable value, and that to dispose of the surplus the City is authorized to dispose of it for a single dollar to Mid America Technology center. And there is a Resolution that they can sign.*

*Paula made motion to approve the resolution to sell the Ambulance as a surplus to Mid America Technology Center, Brandon – 2nd. Paula yes, Rhonda yes, Brandon yes.*

1. Discuss and or take action on approving amendment to Section 17-135 C. Leak policy to remove “and (3) times” to say instead “The bill leak adjustment will be calculated by taking the difference between the amount billed and the customer’s twelve (12) month average usage before the leak was reported.”

*Rhonda made motion to approve amending Section 17-135 C. Pool fill policy to remove “and (3) Times” and approve Ordinance 2024-5 that eliminates that phrase, Paula – 2nd. Paula yes, Rhonda yes, Brandon yes.*

1. Discuss and/or take action on approving an amendment to and Section 17-134 B. Pool Fill policy to remove” and (3) times” to say “the pool fill adjustment will be calculated by taking the difference between the amount billed and the customer’s twelve (12) month average usage before the leak was reported.”

*Brandon made motion to approve amending Section 17-134 B. Leak policies to Remove “and (3) times” and approve Ordinance 2024-5 that eliminates that phrase, Paula – 2nd. Paula yes, Rhonda yes, Brandon yes.*

1. Discuss and/or take action on replacing up to 95 stop signs within Elmore City limits. Note: Garvin County District 2 will pay half and the City of Elmore City will pay half. The cost for the signs will be $43.90 each. The city will pay $2085.25.

*Paula made motion to approve using $2,805.25 of Cares Money to purchase approximately 48 stop signs, Rhonda – 2nd. Paula yes, Rhonda yes, Brandon yes.*

1. Discuss and/or take action to approve Escrow amount to be used towards Worker’s Compensation renewal.

*Rhonda made motion to Table until we verify what the amounts are and what they are for, Paula – 2nd. Paula yes, Rhonda yes, Brandon yes.*

1. Discuss and/or take action approving changing City Halls office hours from Monday – Friday 8:00am to 4:30pm to Monday – Thursday 8:00am to 6:00pm.

*Rhonda made motion to approve changing City Halls office hours from Monday – Thursday 8-5 and Friday 8-12, Paula – 2nd. Paula yes, Rhonda yes, Brandon yes.*

1. Discuss and/or take action on JR’s consulting fee.

*Rhonda made motion to table action on JR’s consulting fee until public meeting for budget approval so that the accountant can explain how much was budgeted already, Brandon – 2nd. Paula yes, Rhonda yes, Brandon yes.*

1. Discuss and/or take action on Volunteer Fire Department having the doors repaired on Station 1.

*No action taken.*

1. Department head report EMS *Lauri Ritchie presented*
2. Department head report Code Enforcement *No department head report due to no Officer*

1. Department head report Police Department *Chris Looney presented*
2. Department head report Fire Department *Eddie Stewart presented*
3. Public comment on matters on agenda and discussed during the Regular Meeting. Persons wishing to speak shall have three minutes to address the Council and may not ask any questions directed to a specific Councilmember.

*No public comment.*

1. New business.

*JR spoke of Grants and how the reimbursements will work and the need for a 4th Council member for a Quorum. JR stated that he would call the Garvin County Election Board and OML to figure out what we need to do.*

*Jason Hayes recapped the reason for his resignation. (This item should not be included in the public comment for future reference.)*

1. Adjourn *Rhonda made motion to adjourn, Brandon – 2nd. Paula yes, Rhonda yes, Brandon yes.*